

**ELVINGTON PARISH COUNCIL**  
**Village Web Site [www.elvington-york.co.uk](http://www.elvington-york.co.uk)**

**Clerk to the Council**  
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Minutes of the meeting of the Parish Council held on  
Tuesday 16th January 2007 at 7:30 pm in the Village Hall

**MINUTES**

1. **Councillors present.** Cllrs. Bailey, Rees, Pike, Forster, Nicholson and Webster.
2. **Apologies** were received from Cllr. Wilson.
3. **Minutes** of 19. 12. 06. were signed as a true record, with one small alteration to the text.
4. **Matters arising** from the minutes. a) 5 Derwent Close. Although there had been no objections to the proposal, the council had recommended due regard be given to adequate parking. b) Emergency plan Cllr. Rees tabled an example of such a plan. This will be circulated, after which the chairman will draft an outline plan. **I.B.**  
c) Annual Parish Meeting After some discussion it was agreed that the APM be held on Tuesday April 24<sup>th</sup>. The clerk was asked to invite representatives of the medical practice, the school and the scout group to give short talks. **D.H.**
5. **Police matters.** It was noted that there had been cars broken into at the surgery car park. The chairman will discuss security issues with the Neighbourhood Watch. **I.B.**
6. **Correspondence (out)**
  - i) Cheque letters
  - ii) To Scottish widows about change of RFO.
  - iii) Letter to inform Mr. Pearce about post box siting.
  - iv) Letter of appointment to D. Headlam.
  - v) E-mail agreeing to new street names at Roxby Farm.
  - vi) Letter to the French Embassy about support for the memorial services.
  - vii) Request for parish precept for 2007-08.
  - viii) Letter to Royal Mail about siting of post box.
  - ix) Notification of change of clerk salary to Morrell Middleton.
  - x) E-mail to C. Vassie about funding for bulbs.
  - xi) Newsletter insert about change of clerk.
  - xii) General e-mail about change of clerk.
  - xiii) E-mail with comments about planning application 05/02649.
  - xiii) Letters to Messrs. Hamblin/Holmes/Chaplin suggesting delay of scheme until later in year.
  - xiv) Letter to school offering good wishes to Jenny Smith.

**(in)**      \*\*= were read out.:

- i) 'Country Air'
- ii) ASDA letter.
- iii) RCC conference information.
- iv) Letter from G. Kelly about VAS signs.\*\* The clerk will ask for the sign to be placed on the approach to the village, as soon as possible after the garage. **D.R.**
- v) Notice of appeal in noise abatement case.\*\* The chairman outlined the details of the hearing. This is likely to cause more delay in the implementation of restrictions, which will be suspended until the outcome is determined.
- vi) Council tax base details.
- vii) Letter about siting of post box.\*\* The clerk will reply. **D.H.**
- viii) E-mail from C. Vassie about bulbs.\*\*
- ix) Draft contract re flood defence scheme.\*\*The chairman had conveyed the agreement of the council with the proposed contract.
- x) E mail re Jenny Smith\*\*
- xi) Notice of threshold increase for budget information.

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- xii) E-mail about removal of festival sign. The request will be passed on to Gary Clydesdale. **D.H.**
  - xiii) Confirmation from Land Registry of council's ownership of French memorial.
  - xiv) Notice of legislation to lower age of councillors to 18.
  - xv) Information about Beacon Day.
  - xvi) CVS mailing.
  - xvii) Letter from resident about re-surfacing of White House Grove.\*\* Clerk will reply. **D.R.**
  - xviii) Reply from Ray Chaplin about flood scheme progress.
  - xix) Reply from Dean Hamblin setting out position on flood scheme delays.
7. **Financial Minute 07001** Council approved the following transactions:
- |      |                      |        |
|------|----------------------|--------|
| 6/12 | S & S Services       | £95.00 |
|      | Hall Hire – December | £12.90 |
- Other financial items: a) The monthly operating statement was received. b) It was confirmed that arrangements are in hand for change of signatories to accounts. c) **Minute 07002** The council will put the grass-cutting contract for 2007 out to tender. **D.H.** d) **Minute 07003** It was decided to transfer £40000.00 to the flood defence scheme account.
8. **Planning matters.**
- New applications
- Minute 07004** The following application was approved: **06/02795 1 Holly Bank** Rear conservatory.
- Minute 07005** There is a unanimous objection to **06/02786 Mallard, Main Street** Erection of 3 dwellings. This proposal is deemed to be intrusive and inappropriate to its position. The clerk will convey the details of the objection to the planning department. **D.R.**
- Other matters a) Post Office signs. The clerk will write to the owners. **D.R.**
- b) Motor cycling service business The clerk will contact M. Swithenbank. **D.R.**
9. **Reports from recent meetings.** Patients participation group Cllr. Pike tabled the latest newsletter. She had secured the agreement of Dr. Lightwing to address the Annual Parish Meeting. He has also invited councillors on a tour of the medical centre on February 8<sup>th</sup> at 7-0 pm.
10. **Flooding Matters.** Prolonged adverse site conditions are likely to increase forecast costs, affecting the YRDF funded works. The Chairman is monitoring minutes of the Regional Flood Defence Committee.
- Minute 07006** The council will authorise Mr. Richard Hampshire to act as project management consultant to monitor and advise on the costing of the flood defence scheme. Cllr. Forster reported that over £470.00 had been raised from the Grey Horse meals subsidies.
11. **Highways, paths and verges.** The clerk will contact R. Sweetman about the repairs still to be done on the S-bends on York Road and the damaged surface near Bridge House. **D.R.**
12. **Matters arising from circulated documents.** There were none.
13. **Items for the newsletter.** a) Details of the Annual Parish meeting. **D.H.**
14. **Council E Mail.** Cllr. Forster is setting up a dedicated e-mail addresses for council members. **All members and clerk.**
15. **Council Meetings.** The council agreed to maintain the pattern of 7-30 pm on the third Tuesday of each month. They agreed to the clerk's request to hold the June meeting on June 28<sup>th</sup>.
16. **Parish Clerk.** The chairman thanked the retiring clerk for his contributions over the last five years.
17. **Business to be placed on the next agenda.** a) Transfer of ownership of French memorial to the Air Museum. b) To determine ownership of a triangular section at the edge of the green. c) To address the problem of dog-fouling in public places.

The meeting ended at 9-47 pm

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