

**ELVINGTON PARISH COUNCIL**  
Village web site: [www.elvington-york.co.uk](http://www.elvington-york.co.uk)

**Clerk to the Council: David Headlam**  
**Bramland House, Dovecote Garth, Elvington, York YO41 4BH**

Minutes of the Meeting of the Parish Council held on  
Tuesday 15<sup>th</sup> March 2011 at 7.30pm in the Village Hall

**MINUTES**

1. **Councillors Present.** Cllrs Bailey; Rees; Forster; Nicholson; Taylor; Webster; Wilson + Mark Gillett.
  2. **Apologies.** There were none.
  3. **Declaration of Interests** by Councillors of any items on this agenda. There were none.
  4. **Minutes.** The minutes of the meeting held on 15.2.2011 were approved as a true record.
  5. **Matters arising from the minutes not covered in this agenda.** Cllr Forster reported that in regard to the parking at Church Green, an offer had been made from a resident to sell a small piece of land to create parking space. This offer will be forwarded to CYC. **DF/DH**
  6. **Play Area.** Changes to the play area were discussed with Mark Gillett. Funds totalling about £3,500 should be available shortly to add to or improve the equipment. MG will progress with Playscheme – although it is possible the money could be retained, and ring-fenced, to provide funds for larger changes in the future. **MG**
  7. **Police matters.** Matt Cockerill reported two crimes and an instance of suspicious behaviour. The latter involved a man pretending to be a British Gas employee trying to obtain access to properties. Residents are urged to be vigilant.
  8. **Correspondence (out):**
    - i) Newsletter and website items
    - ii) Letter of thanks to previous grass cutting firm
    - iii) Letter appointing new grass cutting firm – and emails to unsuccessful firms
    - iv) Letter to Elvington Park acknowledging receipt of revised Noise Management Plan
    - v) Reply to Sustrans concerning request for land ownership details
    - vi) Exchange of emails with CYC about location of VAS sign at school
    - vii) 'Journey to York Mystery Plays' passed to Village Hall
    - viii) Request for pothole repair and reinstatement of concrete bollard at Dauby Lane
- Correspondence (in):**
- For information:*
- (i) Periodicals: Clerks & Councils Direct; York Voluntary Voice
  - (ii) York Link AGM documents
- Available from the Clerk:*
- (iii) Periodicals : Northern Voice; Parish Matters (Came & Co.)
  - (iv) Flyers: Russell Play; Whitehill Direct; Glasdon Direct
  - (v) Clerk Vacancy: Shadwell PC
  - (vi) Village Hall Training – Rural Action Yorkshire
  - (vii) NALC Networking Lunches
  - (viii) NYCC Parish Charter
  - (ix) York Mystery Plays – open auditions
  - (x) Emails concerning Allerton Park Incinerator
  - (xi) York Labour Group's alternative budget for York
  - (xii) Funding Opportunity – Green Neighbourhood Challenge
  - (xiii) CYC Speed Review Reports
  - (xiv) YLCA – Audit training and other training courses
  - (xv) Emails with Yorkshire Forward concerning cost of York New City report
  - (xvi) March update of Electoral Register [*circulated to Cllrs*]
  - (xvii) NYCC bus service changes wef 1.4.2011
  - (xviii) Good Councillor Guide 3<sup>rd</sup> edition
  - (xix) 'Connecting the Leeds City Region to its Urban/Rural Fringes' Conference
  - (xx) Cost of precept in Property Bands

*For consideration:*

- (xxi) Street Sport York. Council decided to reply thanking SSY for their previous visits and to request continuing support. The Clerk will ask for numbers of those attending. **DH**
- (xxii) Exchange of emails concerning CYC response about bridge weight limit. The Council has received CYC's formal submission to ERYC as part of the six month review of the temporary weight limit. CYC continues to support the order to protect the bridge, subject to any possible adverse effects on the diverted routes being considered. Councillors thought the present limit was working well and will continue to press for it to be made permanent.
- (xxiii) Localism Bill – question and answer session with MP. Cllrs Bailey and Forster will be attending. **IB/DF/DH**

## **9. Financial.**

**Minute 11007.** The following Payments were agreed:

Village Hall – February meeting and use by First Responders - £45.00

YLCA – Election material - £2.00

Other financial items: (a) The Operating Statement was approved; (b) A grant of £222.00 has been awarded by York Pride to contribute to planting on the Village Green and Elvington Park; (c) The Budget submitted for 2011/2012 was confirmed; (d) The List of Assets was agreed; (e) **Minute 11008.** The arrangements for the internal audit were reviewed and agreed. Roger Shaw will be asked to undertake the audit; (f) **Minute 11009.** Further to a HMRC Circular received, it was confirmed that the Council is registered as an employer and the Clerk is registered as its employee and pays PAYE; (g) **Minute 11010.** It was agreed that the Clerk's salary for 2011/2012 would not receive a 'cost of living' increase but would move up a 'band' to SCP22.

## **10. Planning Matters.**

### **New Application:**

**11/00285 – Bridge House, Main Street** – tree work. Approval for this work had been granted prior to the meeting.

The following Approvals were noted:

**10/02772 – 2 Riverside Close** – extension (extension of previous permission)

**10/02859 – 7 Lorraine Avenue** – extension

The following Notification of Appeals were noted:

**10/01961 – Home Lea, Elvington Lane** – change of use to static vans

**10/02142 – 1 Algarth Terrace, Elvington Lane** – extension

### **Other item:**

**10/02082 – The Stables, Elvington Lane** - the appeal hearing will be on 22<sup>nd</sup> March at Friends Meeting House, Friargate, York.

### **To consider any applications received after publication of this Agenda.**

**CYC 018134** – A request for a Premise Licence by York Maze was noted.

**11. Reports from recent meetings.** There were none.

**12. Highways, paths and verges.** Work on the culvert under Dauby Lane is scheduled. The bridleway off Church Lane towards Wheldrake is to be resurfaced to improve drainage. The Clerk will respond to a request for ownership details. The procedures for the operation of the Pumping Station were again discussed. The Clerk will circulate the latest procedure. **DH**

**13. Annual Parish Meeting.** Invitations will be sent to guest speakers. **DH**

**14. Parish Council Elections.** Arrangements for nominations and any election were confirmed.

**15. Items for Newsletter and Website.** Annual Parish Meeting.

**16. Items to be placed on next Agenda.** BBC Radio York; Planting.

The meeting closed at 8.50pm.

*Chairman: Ian Bailey. Tel. 01904 608294*