

ELVINGTON PARISH COUNCIL

Village web site: www.elvington.net

Clerk to the Council: *David Headlam*
Bramland House, Dovecote Garth, Elvington, York YO41 4BH

Minutes of the Meeting of the Parish Council held on
Tuesday 18th March 2014 at 7.30pm in the Village Hall

MINUTES

1. **Councillors Present.** Cllrs Bailey; Rees; Forster; Nicholson; Taylor; Webster; Wilson and 1 resident.
2. **Apologies.** There were none.
3. **Declaration of Interests** by Councillors of any items on this agenda. Cllr Bailey declared an interest in Item 9, 14/00056 and took no part in the discussion and vote.
4. **Minutes.** The minutes of the meeting held on 18.02.2014 were approved.
5. **Matters arising from the minutes not covered in this agenda.** There were none.
6. **Police matters.** The crime report from the police had been circulated to Cllrs. Apart from road accidents, a very quiet month had been reported.
7. **Correspondence (out):**
 - i) Derwent Lions letter forwarded to Under Fives and Out of School Club. *Acknowledged by both organisations.*
 - ii) Acceptance of quotation from Toby Johnson to remove tree
 - iii) Request to Environment Agency to resume dredging of Lower River Derwent. *No reply or acknowledgement has been received from Lord Smith's office - although Julian Sturdy has promised to raise the issue with the local EA Flood Risk Manager. The Clerk will chase Lord Smith's office.* **DH**
 - iv) Request for gully clearance on approach to Belvoir Avenue. *Work completed.*
- Correspondence (in):**
 - (i) Clerks & Councils Direct
 - (ii) Flyers: Wickstead Playscapes; Sovereign Play
Available from the Clerk:
 - (iii) Newsletters: School; Rural Action Yorkshire eBulletin; Safeguarding Children; York Life (York CVS); Voluntary Voice; White Rose Update
 - (iv) Rural Services Network: News digests; Rural Vulnerability Service; Rural Opportunities Bulletin; Spotlight on Heart of the Village
 - (v) ESF Community Grants in North Yorkshire
 - (vi) Consultation on Openness of Local Government Bodies Regulations
 - (vii) CYC Crime Summit
For consideration:
 - (viii) CYC Spring Clean campaign. *Cllr Bailey nominated the area near the lock to be cleared of flood deposited detritus and Cllr Nicholson nominated the area near Gypsy Wood Farm on Elvington Lane as in need of a litter pick. The Clerk will respond.* **DH**
 - (ix) New East Yorkshire bus timetable w e f 28 April. *The timetable of East Yorkshire buses passing through the village has been simplified. The Clerk will ask for updated timetables to be sited on bus stops and put the new timetable on the website. Separately, it has been confirmed that route 36 will remain after 28 April – but times will be reviewed in light of changes to the route serving Wheldrake and a conflict with the new times there.* **AT/DH**
 - (x) Police & Crime Commissioner Surgery – CYC Offices – 25 March, 4.30 to 6.30pm
 - (xi) CYC Free Compost giveaway dates. *Poster will be sited on notice board.* **DH**
 - (xii) Libraries & Archives – Gateway to History project. *This Lottery funded project is to improve the city archive service. It was agreed to invite the project Archivist to a future meeting to find out more and be guided on the deposit of historical records.* **DH**
 - (xiii) Repeal of Section 150 of Local Government Act to enable electronic payments. *Council agreed that electronic payments should be progressed, but subject to changes to the Financial Regulations and Standing Orders of the Council. The Clerk will establish what changes are necessary to ensure a secure audit trail.* **DH**
 - (xiv) Consultation on new auditing arrangements for Councils with a turnover not exceeding £25,000. *Council agreed not to comment.*

8. Financial.

Payment. **Minute 14012.** The following was agreed:

Elvington Village Hall - £30.00 – Feb meeting + First Responder use

Other financial items:

- (a) The latest Operating Statement was approved.
- (b) **Minute 14013.** Council agreed the current List of Assets.
- (c) **Minute 14014.** Council reviewed its governance. It was satisfied that its systems were appropriate, particularly in regard to accounting, internal audit and risk assessment.
- (d) **Minute 14015.** It was agreed that the Clerk's salary will increase to SCP25 of the current NALC scale for part-time Clerks with effect from 1st April.
- (e) The Budget for 2014/2015 has been amended to include the cost of tree work on the village green. The effect of this has been to move from an anticipated small surplus, to an anticipated small deficit. Council agreed the amended Budget.
- (f) Request from Zurich to quote for insurance. Council agreed to seek quotations from various companies before the end of the current agreement with Came & Co.

9. Planning Matters.

New Applications. **Minute 14016.** Council had no objections to:

14/00056 – Middleton House, Dovecote Garth – amendments to previous plans

Applications received after publication of this Agenda.

14/00532 – Home Lea, Elvington Lane – variation of condition to alter position of facilities building. **Minute 14017.** Council had no objection.

14/00607 – Green outside Belvoir Lodge – application by the Parish Council to fell one horse chestnut tree. **Minute 14018.** Council supported the application.

Other Matter. It was noted that

13/02991 – Holgate House, Main Street, change of use – has been withdrawn.

Allenbys Nurseries site. A resident complained to Council that she had been refused a rented property when she believed she met all the required criteria. By not securing a property there, she was at risk of having to leave the village and losing her job. Council was concerned because it had previously been assured that such people would have priority over other applicants. It was agreed that Cllr Bailey would speak to the Housing Association in order to establish what criteria were being set, and to ensure that they were being correctly applied to local applicants. **IB**

10. Annual Parish Meeting. No date has yet been fixed for this meeting, as it is intended to feature the Local Plan, and specifically its proposals for Elvington. There is no indication from CYC as to when the next 'submission version' is to be published, so no arrangements for the Annual Parish Meeting can yet be made. Ward Cllr George Barton has been asked to try to get CYC to clarify the situation. **GB**

11. Reports from recent meetings. A CYC 'Resident Forum' is scheduled for 9 April in Bishopthorpe. Council considered that if this was the replacement for the annual Ward Committee Meeting then there was little point in attending. The Clerk will write to Cllr Barton to explain our absence. **DH**

12. Highways, paths and verges. Various potholes have been filled. The new layout at Grimston Bar is taking shape – and should help with the current congestion for traffic moving from York (Hull Road) onto the B1228 and Elvington.

13. Items for Newsletter, Website and Facebook. Bus timetable.

14. Items to be placed on next Agenda. Annual Parish Meeting; Libraries & Archives

The meeting ended at 9.00pm.

Chairman: Ian Bailey. Tel. 01904 608294