

ELVINGTON PARISH COUNCIL

Village web site: www.elvington.net

Clerk to the Council: **David Headlam**
Bramland House, Dovecote Garth, Elvington, York YO41 4BH

Minutes of the Meeting of the Parish Council held on
Tuesday 17th November 2015 at 7.30pm in the Atkin Room, Village Hall

MINUTES

1. **Councillors Present.** Cllrs Bailey; Rees; Laverack; Marsh; Moorhouse; Wilson.
2. **Apologies.** Cllr Taylor + Ward Cllr Mercer.
3. **Declaration of Interests** by Councillors of any items on this agenda. There were none.
4. **Minutes.** The minutes of the meeting held on 20.10.2015 were approved.
5. **Matters arising from the minutes not covered in this agenda.** Cllr Bailey thanked all those whose help ensured the smooth running of Remembrance Day.
6. **Police matters.** No crimes, so only minor matters were reported to the police in October.

7. Correspondence (out):

- i) Request for clarification on use of 'Dial & Ride'. *Timetable publicised.*
- ii) Request for 'No Through Road' sign for access road behind Village Green. *A new street name plate incorporating a 'No Through Road' sign has been proposed by CYC.*
- iii) Messages of thanks for contributions to Remembrance Sunday

Correspondence (in):

- (i) Clerks & Councils Direct
- (ii) Minerals & Waste Joint Plan consultation
Available from the Clerk:
- (iii) Flyer: Stones4Homes – winter rock salt supplies
- (iv) Newsletters: School; 7 Days in York; Healthwatch York; Voluntary Voice; Northern Gas Networks; Northern Powergrid
- (v) Rural Services Network: News digests; Rural Housing Spotlight; Rural Vulnerability Service
- (vi) Police – community messages
- (vii) YLCA – Public Contracts Regulations 2015 – Contract Finder user guide
- (viii) UK Debt Management Office – website survey
- (ix) York Allotments Against Crime initiative
- (x) Transparency Code - Smaller Authorities Transparency Fund
- (xi) YLCA training – Accounts & Finance for Town and Parish Councils – 27 November
- (xii) NALC & SLCC – Workplace Pensions briefing note

For consideration:

- (xiii) Follow up by Julian Sturdy, MP on York Outer parishes meeting. *Cllr Bailey summarised the subjects covered: defibrillators; Gypsy and Traveller definition changes; the Local Plan and S106 payments. These issues are ongoing.*

8. Financial.

Receipts. The following were noted:

CYC - £190.00 – Ward Grant

Donation from Colin Skelton - £2,475.00 – to fund defibrillators. The Clerk was asked to write to Colin to formally thank him on behalf of the village. **DH**

Collection on Remembrance Day - £54.00 (to Petty Cash)

Payments. **Minute 15051.** The following nine payments were agreed:

The Lawn Man - £300.00 - October grass cuts

Seegreen - £24.00 – domain name registration/rental
Elvington Village Hall - £30.00 – September + October meetings
Mr T Wilson (at Vertigrow & Smiths) - £14.50 – pansies + compost
Mr P Rees (at Deans Garden Centre) - £44.98 – tub + compost
Patricia May - £60.00 – poppy wreaths
St. Chad's Band - £60.00 – donation
Elvington Scout Group - £54.00 – in lieu of collection on Remembrance Day (*for distribution to all groups*)
Mr I Bailey (at Sainsbury and Asda) - £35.28 – refreshments for Remembrance Day

Other financial items:

The Operating Statement was approved.

The PWLB loan repayment - £1,892.04 – was noted.

9. Budget 2016. It was agreed that Cllrs Bailey, Rees and the Clerk form a sub-committee to propose a budget for next year to be considered at the next meeting. **IB/PR/DH**

10. Planning Matters.

New Application. **Minute 15052.** Council had no objection to:

15/02475 – Yara UK, Station Yard, Elvington Lane – replacement building

Approvals. The following were noted:

15/01593 – Linden Lea, Elvington Lane – replacement outbuilding

15/01962 – York Brick & Stone, Trading Estate - extension

To consider any Applications received after publication of this Agenda. There were none.

11. Bus Services. The responses to the item in the Newsletter were discussed. Cllr Marsh reported that she is to see an officer at CYC to discuss the timing and subsidy of services and will then be in a position to write to the respondents. Cllr Marsh will particularly pursue if the school buses can be used by other commuters and if there is any way to introduce an evening service, even if only on a Friday or Saturday. She will also be approaching the Newsletter to see if the bus timetable can be featured each month. **KM**

12. Defibrillators. The Clerk had circulated a Summary of Costs to show the current position regarding the supply, ownership and funding of the defibrillators. Colin Skelton's fundraising has enabled two units to be ordered. There may be a shortfall of about £50-£65. **Minute 15053.** Council agreed to fund that shortfall. The Council will own the unit to be sited at the Village Hall. **Minute 15054.** Council agreed to fund the ongoing costs of battery replacement (about £180 every four years) and, if used, replacement pads (about £35) for that unit. The Clerk will ensure that the List of Assets is updated and that the insurers are informed. **Minute 15055.** Council agreed that one unit will be donated to the Surgery who have agreed to site it on an exterior wall and will be responsible for its upkeep. A third unit had been proposed for the School. This would have to be funded by a separate Ward Grant. Council expressed concern about whether limited access would justify this unit. Cllr Bailey will discuss with Colin Skelton and our Ward Cllr. **IB/DH**

A Ward Grant has been submitted for a Training unit. This unit would be based in Elvington but could be used across the Ward whenever required. The grant request of £300 would cover the purchase price and some training. A decision is awaited from CYC.

The question of training, for as many people as can be encouraged to attend, in the use of the new defibrillators will be progressed after installation, hopefully next month.

13. Emergency Plan. **Minute 15056.** The updated Plan was adopted and updated copies will be distributed by the Clerk. **DH**

14. Recent and forthcoming meetings. Cllr Moorhouse reported on the Ward Committee Meeting held on 21 October.

15. Highways, paths and verges. The Clerk will chase issues with the footpath sign opposite Riverside and manhole covers on Main Street. The routine report on the condition of the trees on the village green will be requested. **DH**

- 16. Village Assets.** It was confirmed that the village assets were in good condition.
- 17. Items for Newsletter, Website and Facebook.** There were none.
- 18. Items to be placed on next Agenda.** Use of village green; meeting dates; budget for 2016.

The meeting ended at 9.15pm.

Chairman: Ian Bailey. Tel. 01904 608294