

# ELVINGTON PARISH COUNCIL

Village web site: [www.elvington.net](http://www.elvington.net)

Clerk to the Council: *David Headlam*

*Bramland House, Dovecote Garth, Elvington, York YO41 4BH*

Minutes of the Annual Meeting of the Parish Council held on  
Tuesday 15<sup>th</sup> May 2018 at 7.30pm in the Atkin Room, Village Hall

## MINUTES

**1. Election of Chairman and Vice Chairman.** Cllr Bailey was proposed as Chairman by Cllr Wilson, seconded by Cllr Laverack and agreed unanimously. Cllr Laverack was proposed as Vice Chairman by Cllr Wilson, seconded by Cllr Bailey and agreed unanimously. The Chairman signed the Acceptance of Office form.

**2. Councillors Present.** Cllrs Bailey, Laverack, Moorhouse, Rees, Taylor, Wilson.

**3. Apologies.** Cllr Marsh.

**4. Declaration of Interests** by Councillors of any items on this agenda. There were none.

**5. Minutes.** The minutes of the meeting held on 17.04.18 were approved.

**6. Matters arising from the minutes not covered in this agenda.** There were none.

**7. Police Matters.** The crime report had been circulated to Cllrs. It detailed one burglary and one incident of anti-social behaviour.

### **8. Correspondence (out):**

- i) Response to CYC Emergency Planning Assistant confirming Plan is up to date
- ii) Reply to Sutton Parish Council concerning current campaign to restrict HGVs
- iii) Exchange of emails with seller of property at The Conifers and names on file
- iv) Reply to resident about dead trees to be removed at Elvington Park. *Cllr Wilson will action.*

**TW**

### **Correspondence (in):**

*Available from the Clerk:*

(i) Newsletters: School; Superfast West Yorkshire and York; Safeguarding Children; Voluntary Voice; York CVS; Police & Crime Commissioner; Northern Powergrid; Clerks & Councils Direct

(ii) Rural Services Network: News digests; Rural Housing Spotlight; Rural Vulnerability Service; Rural Opportunities Bulletin

(iii) Register of Electors updates

(iv) X2Connect – parts for telephone kiosks

(v) Police & Crime Commissioner – 2018 National Rural Crime Survey

(vi) NY Police 'Take Five to Stop Fraud' campaign. *Poster sited.*

(vii) NALC – Government consultation – Unauthorised Development and Encampments

*For consideration:*

(viii) CYC Joint Standards Committee – appointment of two Parish representatives. *Noted.*

(ix) Calor Rural Community Fund – national grants scheme. *Only applicable if 'off grid'.*

### **9. Financial.**

Receipt. The following was noted:

City of York Council - £6,175.00 – precept (first instalment)

Payments. **Minute 18019.** The following were agreed:

Elvington Village Hall - £56.00 – April meetings + First Responder use

YLCA - £45.00 – training seminar

The Lawn Man - £165.00 – April grass cut

Mr T Wilson (at PPG Architectural Coatings) - £23.16 – paint for Community Payback

**Minute 18020.** Council reviewed quotations received and decided to enter a 3 Year Long Term Agreement with Zurich. It was agreed to pay:

Zurich Municipal - £560.20 – annual premium

The following was noted:

PWLB - £1892.04 – repayment instalment

Other financial items:

The latest Operating Statement was approved.

The report from the Internal Auditor was received and approved.

Annual Governance and Accountability Return. **Minute 18021.** The Annual Governance Statement and Accounting Statements were approved. **Minute 18022.** It was agreed to submit a Certificate of Exemption to the auditors. **DH**

The increase in the Clerk's salary, agreed at the last meeting, had been authorised with effect from 1<sup>st</sup> May.

**10. General Data Protection Regulation.** The Clerk reported on a Seminar he had attended organised by YLCA. **Minute 18023.** CYC has requested authority to hold personal information contained in the Emergency Plan. This was agreed. **DH**

**11. Planning Matters. New Applications. Minute 18024.** Council had no objections to:

18/00835 – 26 Riverside Close – tree work

18/00901 – Puutalo, Main Street – fell two trees

Applications received after publication of this Agenda.

**Minute 18025.** Council objected to:

18/00834 – Belvoir Lodge, Main Street – felling of tree.

Council believes the tree is in the Conservation Area. It urges CYC to send its tree specialist to make a site visit to ensure the tree is safe, and if it is safe then to prune rather than fell.

**Minute 18026.** Council had no objection to:

18/00889 – 2 Hopewell Place – extensions

**12. Neighbourhood Plan.** Cllrs Laverack & Moorhouse had nothing to report. **JL/MM**

**13. Play Area.** The arrangements for litter disposal at the Play Area were discussed. The Out of School Club do a lot of the litter clearing and have requested replacements for the current plastic bins. **Minute 18027.** Council approved the purchase of two new bins – as well as some litter picking kit to help with the process. **DH**

**14. Community Payback.** The Clerk reported that the current work programme had painted stones and posts on the Village Green and at the French War Memorial. A further day's work should see progress on path widening. The work will be reviewed next month.

**15. Village Green.** (a) A report on the condition of trees had been received from Toby Johnson giving them a clean bill of health. The Clerk has thanked Toby for his report.

(b) **Minute 18028.** Use of the Green for the Village Fete on 10 June was approved. **DH**

**16. Bus services.** The change of operator to service 196 on a Thursday was noted. The next Village Newsletter will have an updated timetable. **DH**

**17. Recent and forthcoming meetings.** The next meeting of YLCA York Branch will be on Thursday 7 June. **Minute 18029.** Council agreed that the Chairman and Clerk will be its appointed representatives to vote at any meetings. **IB**

**18. Highways, paths and verges.** Nothing appears to have happened in regard to a number of issues – including new salt bin, vehicle activated speed sign, HGVs, road surfaces, verge repairs. Ward Cllr Mercer and CYC will be chased. A resident has highlighted one particular hole in Beckside. Cllr Moorhouse asked for the imposition of a 40mph speed limit zone on the Wheldrake Lane approach to the village to be raised again. The status of work on the flood plain of the River Derwent within the Conservation Area will be checked. **DH**

**19. Village Assets.** All assets are in good condition.

**20. Items for Newsletter, Website and Facebook.** Annual Governance and Accountability Return, including Internal Audit report.

**21. Items to be placed on next Agenda.** Community Payback; Play Area.

The meeting ended at 8.35pm.