

# ELVINGTON PARISH COUNCIL

The Annual Meeting of the Parish Council will be held on  
Tuesday 21<sup>st</sup> May 2019 at 7.30pm in the Atkin Room, Village Hall

## AGENDA

1. **Election of Chairman and Vice Chairman** and signing of Acceptance of Office form.
2. **Councillors Present** and signing of Declaration of Acceptance of Office forms.
3. **Apologies.**
4. **Declaration of Interests** by Councillors of any items on this agenda.
5. **Co Option.** To agree on invitations to join the Council.
6. **Minutes.** To approve the minutes of the meeting held on 16.04.2019.
7. **Matters arising from the minutes not covered in this agenda.**
8. **Police Matters.** To receive crime report and note recruitment campaign.
9. **Correspondence (out):**
  - i) Request for repair/repainting of BT kiosk. *Re-glazing and door repair actioned. A repaint has been programmed for later this year.*
  - ii) Various contacts with CYC over TdeY issues
  - iii) Request for grass cutter to avoid the daffodils on the Green. *Actioned.*
  - iv) Request for pavement clearance alongside B1228. *Verbal agreement to action.*

**Correspondence (in):**  
*Available from the Clerk:*

  - (i) Newsletters: Clerks & Councils Direct; White Rose Update; NHS Vale of York CCG Stakeholder; Carnegie UK Trust
  - (ii) Rural Services Network: Rural Funding Digests; Rural Bulletins
  - (iii) NALC – Newsletters; Chief Executive’s Bulletins; 2019 Star Councils launch
  - (iv) YLCA – ‘Governance and Accountability for Smaller Authorities’ – Practitioner’s Guide; ‘A Guide to the Community Infrastructure Levy for Parish Councils’; Internal Audit service; Training Programme including ‘Off to a Flying Start’ - New Councillor Training
  - (v) York CVS – Voluntary Sector Assembly – Challenging Local Issues - 22 May

*For consideration:*

  - (vi) School Lettings Solutions – Active Community Competition.
  - (vii) Neighbourhood Planning Programme Update
10. **Financial.**

Receipts. To note:  
CYC - £6,175.00 – precept (1<sup>st</sup> instalment)  
Donations for TdeY screen (11) - £1,125

Payments. To agree the following:  
Media Displays - £1,140.00 – screen hire  
Mr M Moorhouse (at Elvington Plant Hire) – £15.00 – road paint  
Elvington Village Hall - £56.00 – April meetings and First Responder use  
Zurich Municipal - £568.88 – annual premium  
To note: PWLB - £1,892.04 – loan repayment

Other financial items:  
To approve the Operating Statement  
To agree distribution of any surplus of TdeY funds  
To agree changes to signatories of Santander current account  
Annual Governance and Accountability Return (AGAR):  
To agree to submit Certificate of Exemption from external audit  
To note Internal Audit report  
To approve Annual Governance Statement  
To approve Accounting Statements  
To agree publication of AGAR and supporting documents on village website

**11. Planning Matters.**

New Application.

19/00815 – Lund House, Main Street – to fell spruce tree

To consider any Applications received after publication of this Agenda.

Approval. To note:

19/00305 – Pivovar, Station Yard – erection of building

Withdrawal. To note:

19/00488 – 20 The Conifers - extension

**12. The Conifers.** To approve request to market 10 The Conifers.

**13. Play Area.** To receive annual inspection report and consider action on crane swing legs.

**14. Village Green.** To approve use by Church for Village Fete – 9 June; and Under 5s for duck races etc. – 6 July.

**15. YLCA.** To appoint two voting representatives.

**16. Recent and forthcoming meetings.**

**17. Highways, paths and verges,** including issue of daffodil cutting near village signs; and size of horse chestnut tree at end of Dauby Lane.

**18. Village Assets.** To confirm check on condition.

**19. Items for Newsletter, Website and Facebook.**

**20. Items to be placed on next Agenda.**

**Clerk to the Council: *David Headlam***  
***Bramland House, Dovecote Garth, Elvington, York YO41 4BH***

Village web site: [www.elvington.net](http://www.elvington.net)