

# ELVINGTON PARISH COUNCIL

Minutes of the Annual Meeting of the Parish Council held on  
Tuesday 21<sup>st</sup> May 2019 at 7.30pm in the Atkin Room, Village Hall

## MINUTES

**1. Election of Chairman and Vice Chairman.** Cllr Laverack was nominated as Chairman by Cllr Bailey, seconded by Cllr Moorhouse and elected unanimously. Cllr Taylor was nominated as Vice Chairman by Cllr Laverack, seconded by Cllr Moorhouse and elected unanimously. Cllr Laverack immediately thanked Cllr Bailey for his long service as previous Chairman and for his achievements in that time. Cllr Laverack signed a Declaration of Acceptance of Office form.

**2. Councillors Present.** Cllrs Laverack; Taylor; Bailey; Moorhouse; Rickard. All signed Declarations of Acceptance of Office forms having been elected in an uncontested election. The Clerk will write to the three Cllrs who did not seek re-election thanking them for their contributions. **DH**

**3. Apologies.** There were none.

**4. Declaration of Interests** by Councillors of any items on this agenda. There were none.

**5. Co Option. Minute 19025.** It was decided to ask John Gallery and Stuart Lloyd to join the Council. The Clerk will inform CYC and write to both to confirm their appointment. **DH**

**6. Minutes.** The minutes of the meeting held on 16.04.2019 were approved.

**7. Matters arising from the minutes not covered in this agenda.** Tour de Yorkshire. Thanks were expressed to the three Cllr sub-committee – and indeed the whole village – for coming together to lay on a superb day. A pity about the ad break on the ITV coverage, but at least Eurosport covered it! A big screen issue will be followed up by Cllr Laverack. Council agreed to write to TdeY to encourage a re-visit and to various people and organisations who contributed to the day. Cllr Taylor will ask for everyone's pictures of the event to be forwarded to the village website so that they can be archived as a record of the day. **JL/AT/DH**

**8. Police Matters.** No crimes had been recorded in April. A recruitment campaign by NYP was noted.

### **9. Correspondence (out):**

i) Request for repair/repainting of BT kiosk. *Re-glazing and door repair actioned. A repaint has been programmed for later this year. Thanks will be sent to the Openreach operator who spent many hours doing the work.* **DH**

ii) Various contacts with CYC over TdeY issues

iii) Request for grass cutter to avoid the daffodils on the Green. *Actioned.*

iv) Request for pavement clearance alongside B1228. *A meeting with Dave Meigh of CYC has been arranged for 13 June. Cllr Bailey and the Clerk will attend.* **IB/DH**

### **Correspondence (in):**

*Available from the Clerk:*

(i) Newsletters: Clerks & Councils Direct; White Rose Update; NHS Vale of York CCG Stakeholder; Carnegie UK Trust

(ii) Rural Services Network: Rural Funding Digests; Rural Bulletins

(iii) NALC – Newsletters; Chief Executive's Bulletins; 2019 Star Councils launch

(iv) YLCA – 'Governance and Accountability for Smaller Authorities' – Practitioner's Guide; 'A Guide to the Community Infrastructure Levy for Parish Councils'; Internal Audit service; Training Programme including 'Off to a Flying Start' - New Councillor Training

(v) York CVS – Voluntary Sector Assembly – Challenging Local Issues - 22 May

*For consideration:*

(vi) School Lettings Solutions – Active Community Competition. *Noted.*

(vii) Neighbourhood Planning Programme Update. *Noted.*

## 10. Financial.

Receipts. The following were noted:

CYC - £6,175.00 – precept (1<sup>st</sup> instalment)

Donations for TdeY screen (11) - £1,125

Payments. **Minute 19026.** The following were agreed:

Media Displays - £1,140.00 – screen hire

Mr M Moorhouse (at Elvington Plant Hire) – £18.00 – road paint

Elvington Village Hall - £56.00 – April meetings and First Responder use

Zurich Municipal - £568.88 – annual premium

The following was also noted: PWLB - £1,892.04 – loan repayment

Other financial items:

The Operating Statement was approved.

Distribution of any surplus of TdeY funds. This item was deferred until next month when a complete breakdown will be available. **DH**

**Minute 19027.** It was agreed to remove Cllr Bailey and Terry Wilson as signatories of the Santander current account. It was also agreed to add Cllrs Laverack and Moorhouse as new signatories. **DH**

Annual Governance and Accountability Return (AGAR):

**Minute 19028.** It was agreed to submit a Certificate of Exemption from external audit

**Minute 19029.** The Internal Audit report was accepted.

**Minute 19030.** The Annual Governance Statement was approved.

**Minute 19031.** The Accounting Statements were approved including the Statement of Variances and the Bank Reconciliation.

**Minute 19032.** The publication of AGAR and all supporting documents on the village website was approved. **AT/DH**

## 11. Planning Matters.

New Application. **Minute 19033.** Council had no objection to:

19/00815 – Lund House, Main Street – to fell spruce tree

Applications received after publication of this Agenda. There were none.

Approval. The following was noted:

19/00305 – Pivovar, Station Yard – erection of building

Withdrawal. The following was noted:

19/00488 – 20 The Conifers - extension

**12. The Conifers. Minute 19034.** The request to market 10 The Conifers was approved. It was agreed to re-publicise the availability of various affordable housing options in the next Newsletter and website. **AT/DH**

**13. Play Area.** The annual inspection report has been received. No immediate issues need attention. The Clerk has written to Playscheme to thank them for their continuing stewardship of the Play Area. A resident has experienced an incident on the crane swing. The advice is that the equipment reaches all standards – but Council thought that it should obtain a quotation for padding to the legs to see if it was a simple way of providing better protection. **DH**

**14. Village Green. Minute 19035.** Council approved use of the Green by the Church for the Village Fete – 9 June; and Under 5s for duck races etc. – 6 July. **DH**

**15. YLCA.** The Chairman and the Clerk were appointed as the voting representatives. The next meeting of York Branch is on 6 June. Cllr Laverack and the Clerk will attend. **JL/DH**

**16. Recent and forthcoming meetings.** No reports, but it was noted that Mr Andrew Buttery had been appointed as the new School head and Cllr Laverack will endeavour to make contact when he is in position. **JL**

**17. Highways, paths and verges.** (a) Daffodil cutting has taken place near the village signs. The Clerk was asked to write to CYC to try to prevent future damage. (b) The horse chestnut tree at the end of Dauby Lane is becoming over-large. The issue will be discussed with Dave Meigh of CYC on his forthcoming visit. (c) Hedge near The Roosters, Main Street. Action has

to be taken quickly in the interests of safety. The owners will be established and notified of the need to prune or else there will be a cost if CYC has to do the work. (d) HGVs. The biggest priority for the new CYC Ward Cllr and will be on the Agenda for his visit to the next Parish Council meeting. **DH/CV**

**18. Village Assets.** All assets are in good condition.

**19. Items for Newsletter, Website and Facebook.** Affordable housing.

**20. Items to be placed on next Agenda.** HGVs; Play Area swing; Hedge at The Roosters.

The meeting ended at 8.55pm.

**Clerk to the Council: *David Headlam***  
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**Village web site: [www.elvington.net](http://www.elvington.net)**